



ROYAL GOVERNMENT OF BHUTAN  
DZONGKHAG ADMINISTRATION  
WANGDUE PHODRANG  
“Urban Development & Municipal Services”



DAW/Municipal-01/

Date:...../...../.....

**RENEWAL OF OCCUPANCY CERTIFICATE**

This is to certify that the structure has been built in accordance with the approved drawings in .....  
The structure has therefore deemed fit for occupancy for the specified approved use only.

|                           |                      |
|---------------------------|----------------------|
| Name of the Owner:        | Building Type:       |
| Plot No:                  | No. of Floors:       |
| Thram No:                 | Plot Coverage:       |
| Designated Precinct:      | Registered Area:     |
| Location:                 | Flat No:             |
| Year of Construction:     | Building No:         |
| Flat Type:                | No. of Units/Floors: |
| Date of final inspection: |                      |
| Remarks (if any)          |                      |

No changes shall be use or occupancy shall be made unless a new amended certificate is obtained. The certificate is valid only for 3 years from the date of issue and must be renewed every three years.

Signature of Building Inspector

Signature of Dealing Officer

Signature of Approving Authority