



དཔལ་ལྷན་འབྲུག་གཞུང་།  
རྫོང་ཁག་བདག་སྐྱོང་། དབང་འདུས་པོ་བླ་མ་།  
**ROYAL GOVERNMENT OF BHUTAN**  
DZONGKHAG ADMINISTRATION  
WANGDUE PHODRANG  
*Human Resource Section*



### No Due Certificate

This is to certify that Dasho/Mr/Mrs....., bearing EID No..... Position Title..... will be relieved from this agency as per the order no. .... dated .....from the Ministry of..... Thimphu/on his/her superannuation/EOL/ERS/Voluntary Resignation and transfer w.e.f.....

In this regard, the following concerned officials hereby verified thoroughly and issuing No Due Certificate (NOC) to enable him/her to process his/her relieving order from the Dzongkhag Administration as per the handing taking list attached. The concerned officials will be held accountable for any lapses occurred for issuing NOC without proper verification.

SN	Responsible Official	Signature	Remarks
1	Concerned Sector Head		
2	Finance Officer		
3	Procurement Officer		
4	Store Keeper		
5	HR Officer/ACC Focal		
6	Dzongkhag Audit Focal Person		

-Sign-

**Head of the Agency**